

रांची, रविवार, 4 फरवरी 2024

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**Sidho-Kanho Agriculture and Forest Produce State
Co-Operative Federation Limited (SIDHKOFED)**

Sameti Bhawan, 1st floor, Kanke Road, Ranchi, Jharkhand 834008
Email id: sidhokanhofed@gmail.com Phone:- 0651-2913012



Ref. 49

NOTICE

Date: 2/2/2024

Invitation for Engagement of Professionals on Contractual Basis

In order to formulate and implement state level planning, procurement, marketing and institutional development strategies SIDHKOFED requires eligible and competent professionals to work on contractual basis. Applications are invited from suitable candidates for the following positions:

Sl. No.	Name of assignment	No. of Post	Emoluments per Month	Maximum Age as on 31.03.2024
1.	Senior Professional Consultant- Institutional Development	01	Rs.1,50,000.00	50 Years
2.	Senior Professional Consultant- Procurement & Marketing	01	Rs.1,50,000.00	50 Years
3.	Junior Professional Consultant- Procurement	01	Rs.1,00,000.00	45 Years
4.	Junior Professional Consultant- Marketing	01	Rs.1,00,000.00	45 Years

The Engagement of professionals will be made initially for a period of one year which may be extended further on satisfactory performance.

The last date for receiving the application for the above posts is **20.02.2024 upto 5:00 PM.**

The Application format, Qualification, Experience, Terms and conditions of appointment and other details may be obtained from the office or downloaded from the **website- www.sidhkofed.com**

**Sd/-Secretary
SIDHKOFED**

Sidho- Kanho Agriculture and Forest Produce State Co-Operative Federation Limited (SIDHKOFED), Ranchi
Jharkhand

Ref- 49

Date- 02.02.2024

Notice for Engagement of Professionals on Contractual Basis (Paper Ad)

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Sd/-

Secretary
SIDHKOFED

Sidho- Kanho Agriculture and Forest Produce State Co-Operative Federation Limited (SIDHKOFED), Ranchi,
Jharkhand

1. Senior Professional Consultant - Institutional Development

Eligibility Criteria:

Qualification: Full Time 2 years Post Graduate Degree or Full Time 2 years Post Graduate Diploma in Business Administration/ Rural Development/ Rural Management and Social Work or higher degree from a recognized academic institution of national repute.

Experience Required:

Minimum **15 years** of post qualification (starting after successful completion of minimum required education qualification). Work experience in large scale project/programme for social or rural development implemented by Government/reputed NGOs/Corporate Entities or organisation. Experience should include leading/managing the assignment with professional team. Extensive experience of promoting, nurturing and working with cooperatives LAMPS/PACS; policy advocacy; managing partnership; and dealing with government system would be given preference. Professionals currently engaged and adept with Jharkhand government working will be preferred.

Skills Required

- Computer Skills – Excellent working knowledge in MS Office environment.
- Language Skills – Very Good writing and oral skills in both English and Hindi.
- Other Skills and Knowledge – Knowing Government system & its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature.

Roles and Responsibilities:

- The person should be responsible for designing thematic strategies, drafting its implementation plan, ensuring successful implementation and lead all development interventions of SIDHKOFED.
- Being the lead of the theme, the person should oversee the progress and challenges while implementing objectives of SIDHKOFED and build system and environment to address all these.
- Ensure that all programmatic function is being successfully implemented as per desired schedule and standards. Take lead in planning, budgeting and developing implementation strategies of all activities of SIDHKOFED.
- Represent SIDHKOFED for strategic partnership, liaison, interface, review and knowledge/information sharing with different stakeholders.
- S/he will be responsible for ensuring effective monitoring, communication and documentation of development intervention across SIDHKOFED and also coordinate with state level government departments, service provider agencies and technical experts for better collaboration and coordination.

- Developing need based Capacity Building strategies and ensuring effective implementation of related programmes/events for various stake holders
- Developing and nurture need based partnership with Corporate, Academic, Training Institutions and Civil Society Organization.
- Developing effective monitoring and MIS architecture across the state ensuring professional review & monitoring
- Undertake any task assigned by the senior/supervising officer.

Remuneration:

Rs.1,50,000.00 per month, TA/DA will be provided. In case of outstanding performance linked incentive (up to a maximum of 10% of basic salary) will be payable annually.

2. Senior Professional Consultant - Procurement & Marketing

Eligibility Criteria:

Qualification: Full Time 2 years Post Graduate Degree or Full Time 2 years Post Graduate Diploma in Business Administration/ Rural Development/ Rural Management and Social Work or higher degree from a recognized academic institution of national repute. Technical Graduates will be preferred.

Experience Required:

Minimum **15 years** of post qualification (starting after successful completion of minimum required education qualification). Work experience in marketing, government procurement procedures, development of value chain, development of small & cottage industries, development of digital marketing channels etc., implemented by Government/reputed NGOs/Corporate Entities or organisation. Experience should include leading/managing the assignment with professional team. Professionals currently engaged and adept with Jharkhand government working will be preferred.

Skills Required

- Computer Skills – Excellent working knowledge in MS Office environment.
- Language Skills – Very Good writing and oral skills in both English and Hindi.
- Other Skills and Knowledge – Knowing Government system & its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature.

Roles and Responsibilities:

- The person should be responsible for designing procurement and marketing strategies, of SIDHKOFED drafting its implementation plan, ensuring successful implementation of the same.
- Take lead in planning, and developing procurement and marketing strategies of SIDHKOFED. Ensure that all procurement and marketing strategies is being successfully implemented as per desired schedule and standards.

- Represent SIDHKOFED at different platforms for strategic partnership, liaison, with different stakeholders ensuring sustainable procurement and marketing
- S/he will be responsible for ensuring effective marketing communication and documentation of development intervention across SIDHKOFED and also coordinate with state level government departments, service provider agencies and technical experts for better collaboration and coordination.
- Assessing & Developing need based Capacity Building strategies for procurement and marketing at grass root level of LAMPS/PACS. ensuring effective implementation of related programmes/events for various stake holders
- Assessing & developing value-added chains of various produce of the state.
- Development of marketing intelligence platforms, for transparent, easy procurement and marketing for all stakeholders.
- Developing various marketing channels including digital modes and e-commerce.
- Undertake any task assigned by the senior/supervising officer.

Remuneration:

Rs.1,50,000.00 per month, TA/DA will be provided. In case of outstanding performance linked incentive (up to a maximum of 10% of basic salary) will be payable annually.

3. Junior Professional Consultant – Procurement

Eligibility Criteria:

Qualification: Full Time 2 years Post Graduate Degree or Full Time 2 years Post Graduate Diploma in Business Administration/ Rural Development/ Rural Management and Social Work or higher degree from a recognized academic institution of national repute.

Experience Required:

Minimum **15 years** of post qualification (starting after successful completion of minimum required education qualification). Work experience in, government procurement procedures, development of backward linkages, procurement, warehousing, supply chain and logistics, implemented by Government/reputed NGOs/Corporate Entities or organisation. Experience should include leading/managing the assignment with professional team. Professionals having similar experience with Jharkhand state government will be preferred.

Skills Required

- Computer Skills – Excellent working knowledge in MS Office environment.
- Language Skills – Very Good writing and oral skills in both English and Hindi.
- Other Skills and Knowledge – Knowing Government system & its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature.

Roles and Responsibilities:

- Take lead in implementation of procurement and warehousing strategies of SIDHKOFED.
- Represent SIDHKOFED at different district level procurement platforms (LAMPS/PACS) for strategic partnership, liaison, with different stakeholders ensuring sustainable year round procurement.
- S/he will be responsible for ensuring effective communication and documentation pertaining to timely procurement of commodities as per the mandate of SIDHKOFED.
- Implementing strategies for procurement at grass root level of LAMPS/PACS.
- Assessing & developing logistics/supply chain of various produce of the state.
- Development of digital procurement platforms. Ensure mechanism for DBT.
- Undertake any task assigned by the senior/supervising officer.

Remuneration:

Rs.1,00,000.00 per month, TA/DA will be provided. In case of outstanding performance linked incentive (up to a maximum of 10% of basic salary) will be payable annually.

4. Junior Professional Consultant - Marketing**Eligibility Criteria:**

Qualification: Full Time 2 years Post Graduate Degree or Full Time 2 years Post Graduate Diploma in Business Administration/ Rural Development/ Rural Management and Social Work or higher degree from a recognized academic institution of national repute.

Experience Required:

Minimum **15 years** of post qualification (starting after successful completion of minimum required education qualification). Work experience in, government procurement & marketing procedures, development of forward linkages, marketing, branding, channel sales, B2B/B2C/institutional sales, digital marketing/e-commerce, etc. implemented by Government/reputed NGOs/Corporate Entities or organisation. Experience should include leading/managing the assignment with professional team. Professionals having similar experience with Jharkhand state government will be preferred.

Skills Required

- Computer Skills – Excellent working knowledge in MS Office environment.
- Language Skills – Very Good writing and oral skills in both English and Hindi.
- Other Skills and Knowledge – Knowing Government system & its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature.

Roles and Responsibilities:

- Take lead in implementation of marketing/forward linkage strategies of SIDHKOFED.

- Represent SIDHKOFED at different B2B platforms for strategic partnership, liaison, with different stakeholders ensuring sustainable year round sales of procured.
- S/he will be responsible for ensuring effective communication documentation and branding for timely marketing/sales of commodities as per the mandate of SIDHKOFED.
- Implementing strategies for branding and marketing.
- Development of digital marketing platforms. Ensure mechanism for live auctions/trading etc.
- Undertake any task assigned by the senior/supervising officer.

Remuneration:

Rs.1,00,000.00 per month, TA/DA will be provided. In case of outstanding performance linked incentive (up to a maximum of 10% of basic salary) will be payable annually.

Applications forms with self certified documents pertaining to educational qualification, experience etc. must reach the undersigned before the due date either by email or post at the following address:

email id: sidhokanhofed@gmail.com

Postal address:

Sidho- Kanho Agriculture and Forest Produce State Co-Operative Federation Limited (SIDHKOFED),
2nd Floor, JASCOLAMPF building,
Purulia Road, Ranchi, Jharkhand
Pin - 834001

Applications forms can also be delivered at the office address physically during office hours before the due date and time. Any application received either in email or through post/hand after due data and time shall be rejected.

Sd/-
Secretary
SIDHKOFED



APPLICATION FORMAT

Please affix
your recent
passport size
photograph

POSITION APPLIED FOR : _____

ADVERTISEMENT No. : _____

NAME OF THE CANDIDATE : _____

DATE OF BIRTH AND AGE : _____

QUALIFICATIONS : _____

YEARS OF EXPERIENCE : _____

PRESENT EMPLOYER : _____

CURRENT ANNUAL CTC : _____

**SIDHO-KANHO AGRICULTURE & FOREST PRODUCE STATE
CO-OPERATIVE FEDERATION LTD.**

**SIDHO-KANHO AGRICULTURE & FOREST PRODUCE STATE
CO-OPERATIVE FEDERATION LTD.**

Name (full name with surname):				
Date & place of birth:				
Home town, State & nearest railway station:				
Nationality:				
Marital status (Please tick (√) & fill below as applicable)				
Single	Married	(No. of children)		
		Male	Female	
Do you belong to (please tick (√) in appropriate column) (*)	SC	ST	OBC	None
Are you physically handicapped:	Yes. (provide information)			No
Present address (for correspondence):				
Permanent address:				
Mobile numbers:	(i)			
	(ii)			
Email address:				
Adhaar Number:				
PAN Number:				

Qualifications (To start with latest)				
Academic/ Technical/ Professional Exams passed with specialization/subject	Grade/ Division	% of marks obtained	Year of passing	Name of Institute/ University/ College/ Board

EXPERIENCE (Please start with present employment)				
Name & Address of Employer	Role & Responsibilities	From	To	Total in years & Months

Details of training course/workshops/seminars attended:

- 1.
- 2.
- 3.

DECLARATION

I hereby declare that all the information and particulars given by me in this form are true and correct to the best of my knowledge and belief. I fully understand that if any of the information given above is found to be incorrect or deliberately distorted, my application may be summarily rejected or if selected, my services may be terminated at any time without giving any notice by the SIDHKOFED, as may be considered appropriate.

Date:

Place:

Signature